	ROUTING AND RECORD SHEET									
	SUBJECT: (Optional)									
,	Intelligence Community Staf	f Posit	ions at	CIA Head	dquarters Building					
STAT	FROM:		Ņ	NO. DCI/ICS 82-5021						
STAT	ICS/PERS '	RS ,			DATE 16 December 1982					
	TO: (Officer designation, room number, and building)	DA	TE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)					
ی	/ OL/Building Planning Staff 4E50 HQS			R						
STAT	2 .									
	3. gk									
	4.									
	5.		,		Davidan is					
	6.				Decision is to the leave them					
	7.				out (for now). Please					
	8.				out (for now). Please file for possible buttere use.					
STAT	9.				june use.					
	10.									
	11.									
•	12.									
	13.									
!	14.									
	15.									

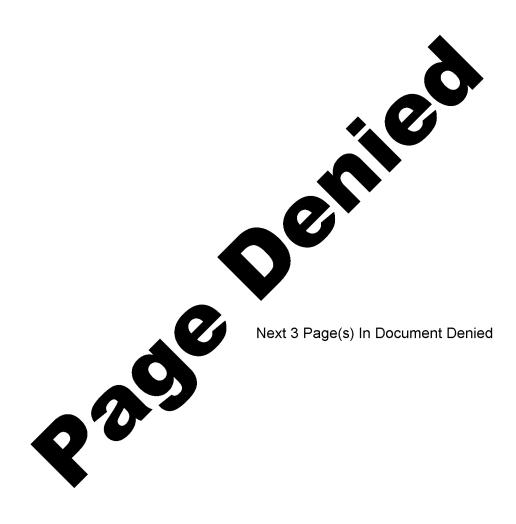
SECRET

DCI/ICS 82-5021 15 December 1982

	MEMORANDUM FOR:	OL/Building Planning Staff				
25X1	FROM:	Chief, Administrative Staff Intelligence Community Staff				
	SUBJECT:	Intelligence Community Staff Positions at CIA Headquarters Building				
25X1	personnel curren	of your office, sting of the position titles and position grades for ICS atly occupying offices in the CIA Headquarters Building. In we added our projected personnel increases for the FY 1983 - Your space planning should allow for these additional				
	2. Attached is a copy of a recent memorandum from the Director, Intelligence Community Staff to the Deputy Director for Administration regarding space requirements in the Headquarters Building for FY 1983 and FY 1984. You will note that in the "Consequences/Comments" portion of the attachment of the memorandum, we included equipment needs in addition to the personnel requirements. Provision must be made for adequate space to accommodate this equipment.					
25X1		· :				

Attachment: As Stated

SECRET



subject

Approved For Release 2009/04/01 : CIA-RDP89-00244R000500910002-0

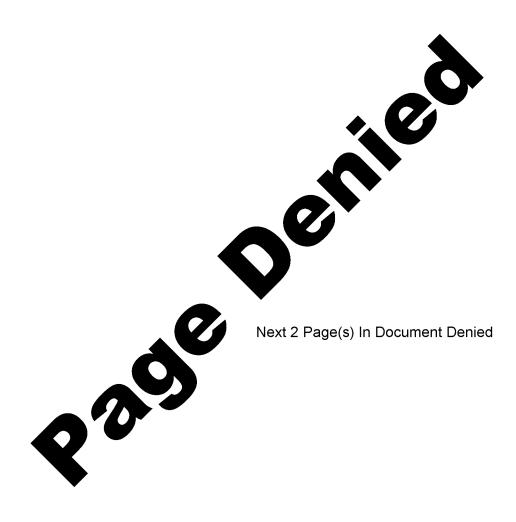
SECRET

25X1

25**X**1

25X1 25X1 25X1 DCI/ICS 82-5868 18 November 1982

MEMORANDUM FOR:	Deputy Director for Administration
FROM:	
	Director, Intelligence Community Staff
SUBJECT:	Space Requirements
Attached is	s a listing of our anticipated additional space
requirements	in the Headquarters Building for
	. As indicated on the listing, the requirements for e for our CAMS Management Branch (CMB) is long standing
and the subject	of considerable discussion between Logistics Services
יועונע information. ple	mbers of my staff. If vou require any additional my Administrative
Officer, on	



Approved For Release 2009/04/01 : CIA-RDP89-00244R000500910002-0 SECRE

	OUTING AND	RECORD	SHEET				
SUBJECT: (Optional)							
Space Requirements							
FROM: Harry E. Fitzwater	Г	PORPARION	NO				
DDA 7D-18 Hqs.			4 NOV 1982				
TO: (Officer designation, room number, and	DATE	OFFICER:	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)				
building)	MECEIVED FORWARDED	OFFICER'S INITIALS					
1. DATES			LOGGETT 1				
D/ICS			A				
2.			OGGEN 1				
			100				
3.							
4.							
			-				
5.							
		 	4				
6.		1					
			┥ .				
7.		1					
			1				
8.							
9.	+						
10.							
11.							
			_				
12.							
			<u> </u>				
13. a			·				
			_				
14.							
			·				
15.			• •				

25X1

82-2649

4 November 1982

MEMORANDUM FOR:

Director, Intelligence Community Staff

Deputy Director for Intelligence Deputy Director for Operations

Deputy Director for Science and Technology

Administrative Officer, DCI

FROM:

Harry E. Fitzwater

Deputy Director for Administration

SUBJECT:

Space Requirements

- 1. In accordance with the desires of the Executive Director, I have been asked to review all of the Agency's projected space needs during the FY 1983/FY 1984 time frame. As you are aware, we do not have sufficient resources available to us during FY 1983 to satisfy additional space requirements. Consequently, the funding of our new space requirements can only be handled by reprogramming actions. In addition, a very visible portion of the Agency's budget in FY 1984 and FY 1985 will be devoted to the construction of a new building on the compound. Political realities, therefore, dictate that we must be extremely careful in the manner in which we meet our space needs over the next several years prior to the occupancy of the new building.
- 2. In order to provide a comprehensive report on our space needs, it is requested that each of you conduct a review of the requests which your components have submitted to the Logistics Services Division, OL, as of 1 November together with any additional space requirements for the FY 1983 and FY 1984 periods (sample format is attached). Your review should take into consideration the number of people on board as of 1 November 1982, your total ceiling positions at the end of FY 1983 and at the end of FY 1984. Space requirements should be specifically identified by each component down to the office/division level, and provision should be made for adequate space to accommodate any peculiar machinery/equipmen needs in addition to personnel requirements.
- 3. It is requested that all projected space requirements be refined and that a brief statement be provided regarding the consequences if additional space is not obtained. Each addressee is requested to revalidate all requirements and to certify that the space needs cannot be satisfied by any other means than the acquisition of additional space. Responses must be received in my office by close of business is November 1982. Attached is the most current listing of your space needs on file in Logistics Services Division.

ask LSD for hist, it

25X1

4. It is requested that all space requirements submitted by each Directorate be validated by the Deputy Director. After the Agency space requirements have been collated and reviewed, I will submit them to the Executive Director for his consideration and approval.

5. If you need any additional information, please contact Executive Officer, DDA, on extension

Harpy E. Fitzwater

Attachments

25X1

cc: EXDIR w/o atts D/NIESO w/o atts

Directorate/Area

mponent

Space Needed (Total Square Footage) FY 1983 Personnel <u>Ceiling</u> FY 1984 Personnel Ceiling Date Space Needed

Consequences/Comments

VALIDATION:

NOTE: Please indicate location desired (HQS or Externally Leased Building).

Title

Date